

EDUCATIONAL AGREEMENT  
BETWEEN  
OTTAWA UNIVERSITY  
AND  
HIGHLAND COMMUNITY COLLEGE

This agreement is entered into between Ottawa University, a Kansas corporation, herein referred to as "Ottawa", and Highland Community College, herein after referred to as "HCC".

Whereas, Ottawa has over 150 years of demonstrated academic excellence in delivering high quality, university educational programs through a variety of delivery systems, and HCC has a reputation for excellence in providing programs designed to train people in a variety of careers.

Whereas, Ottawa and HCC agree that cooperation between them may be of benefit to both parties and their constituencies and their constituencies by increasing graduation rates at the associates and bachelors levels.

Therefore, Ottawa and HCC desire to enter into a mutually beneficial agreement whereby the parties agree to abide by all the terms and conditions set forth in this agreement as follows:

1. Effective from the Ottawa term beginning June 26, 2017 Ottawa will offer a reduction in tuition to any HCC associate degree graduate who transfers to complete a baccalaureate degree program at Ottawa University. The transfer advantage program will reduce the per credit hour tuition paid by the new student to an effective rate \$200 below the posted rate for online, standard Bachelor's level coursework (i.e. if online bachelor's tuition is posted at \$499 per credit hour, the transfer advantage tuition rate would be reduced to \$299 per credit hour). The reduction in tuition is limited to one baccalaureate degree per student, and to coursework which applies to the student's program of choice. Coursework may be completed online or on campus at Ottawa University's adult locations as course offerings are available. Students may begin in any term throughout the academic year. The student is eligible to receive the reduced tuition rate for two (2) years from the start of their first course, or until completion of the baccalaureate degree – whichever occurs first.
2. As part of this agreement, HCC agrees to assist in informing students of this transfer advantage benefit using existing channels and resources, as well as others upon which the parties may mutually agree. Ottawa invites HCC to participate in joint announcements of this agreement, and in lending the use of its name and logos for this purpose in promotional materials, mailing pieces, digital

media, or other items by mutual agreement. It is understood that either party using the other's name and logos will obtain the approval of the other party prior to its distribution. Each party agrees to acknowledge and recognize the agreement on each institution's website and via other marketing and publicity methods. HCC agrees to provide Ottawa with access to graduate directory contact information (including mailing addresses, personal and student emails and phone numbers), in compliance with FERPA regulations, to enable Ottawa to contact potential program applicants.

3. Ottawa will award and transcript college-level credit earned through the successful completion of any associate degree program awarded by HCC. Varsity sports, developmental, remedial, and courses that are not applicable to HCC degree will not transfer. Activity courses, such as skill building, physical, and musical activities, will be limited to four credits for each area. Coursework from other institutions accepted toward the HCC associates degree will be evaluated and transcribed in compliance with Ottawa's transfer policy. Coursework from other institutions and credit for prior learning accepted toward the HCC associates degree will be evaluated and transcribed in compliance with Ottawa's transfer policy and may result in a difference of credit than granted by HCC.
4. Ottawa will accept a maximum of 80 credits from HCC toward the Bachelor of Arts or Bachelor of Science degree. Of the 124 semester hours of credit required for graduation, a minimum of 30 hours must be completed at Ottawa University, including a minimum of 12 hours of upper division coursework in the major. The student must also complete a minimum of 44 hours of upper division coursework.
5. Adult and Online Studies: Ottawa's General Education requirements are organized into four areas called Breadth Areas; Art/Expression, Social/Civic Studies, Science/Description and Value/Meaning. Demonstration of competence in the Liberal Arts breadth areas includes completion of a minimum 6 semester hours of credit. A student gaining an associate degree from HCC will typically have fulfilled Ottawa's breadth area requirements as a result of completing HCC requirements. Should breadth area courses be lacking, these will be available through the student's regular course of study at Ottawa University. Ottawa recognizes that learning in these four areas may be achieved in varied ways through different classes and/or tests, depending on students' needs, interests, and educational backgrounds. Students must also successfully complete the LAS sequence of courses at Ottawa, consisting of a minimum of LAS 30012 Writing and Critical Thinking in the Liberal Arts and LAS 45012 Global Issues in the Liberal Arts, and UNV 11000 Seminar for Significance.
6. Only courses for which students have received a grade of "C" or better (2.0 on a 4.0 scale) can be transferred and applied toward degree requirements to satisfy major/minor/concentration and breadth area requirements. Courses with a grade

of "D" will be considered for application toward the required 124 credits needed for graduation. Students must have a minimum cumulative grade point average of 2.00 to graduate from Ottawa.

7. Each of the parties is responsible respectively to maintain their offerings according to the academic standards which meet all the standards for accreditation by the Higher Learning Commission - Ottawa and HCC.
8. Ottawa agrees that it will not disclose or authorize anyone else to disclose or use or make known for another's benefit any confidential information or data of HCC and/or its students in any way acquired under this Agreement unless required by law or court order. This includes, but is not limited to, information pertaining to students covered by The Family Educational Rights and Privacy Act (FERPA). Ottawa shall promptly notify HCC of all requests or demands for information related to HCC students it receives in connection with any legal, governmental or other proceeding or investigation unless otherwise prohibited by law.
9. Notice: Any notices to be given to Ottawa and HCC under the terms of this agreement shall be in writing and addressed as follows:

If to Ottawa:                    CEO  
   Ottawa University  
   1001 South Cedar Street  
   Ottawa, KS 66067

If to HCC:                        CEO  
   Highland Community College  
   606 West Main  
   Highland, KS 66035

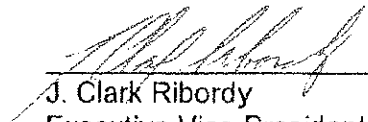
10. Ottawa and HCC agree to negotiate in good faith any necessary amendments to this agreement. In the event a change to this agreement is needed to implement and operate this program successfully over time, or to add or delete program and/or Ottawa credit awards, a written amendment signed by an authorized representative of both Ottawa and HCC shall be required. Upon execution, such amendment shall be incorporated by addendum as part of this agreement.
11. Either party may terminate this agreement within 120 days written notice. Either party may terminate this agreement for the material noncompliance of the other party by providing that other party 30 days written notice of termination. If the non-complying party fails to resolve it's noncompliance within the 30-day period, or makes no attempt to do so, the termination shall be effective immediately. Immediate termination is possible only by mutual consent. Such termination shall not affect students already accepted by Ottawa pursuant to this agreement.

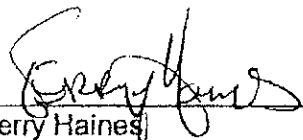
12. To the extent permitted by law, each party shall hold the other party harmless for any actions or omissions on the part of its employees or agents. Both parties agree to use alternative dispute resolution procedures to the extent permitted by law.
13. Neither party shall illegally discriminate in either the provision of services, or in employment, against any person because of sex, age, race, disability, national origin, veteran's status, sexual orientation, color or religion, and agrees to comply with all applicable federal and state laws, rules, regulations and executive orders relating to nondiscrimination, equal employment opportunity, immigration and affirmative action. Both parties' services and facilities shall comply with all applicable laws, including the Americans with Disabilities Act and the Rehabilitation Act, relating to persons with disabilities.
14. This agreement shall be governed by the laws of the State of Kansas. If any term or provision of this document shall be held illegal, unenforceable, or in conflict with any law governing this document, the validity of the remaining provisions shall not be affected thereby.
15. The parties agree the rights and obligations of this agreement are not assignable absent the signed, written consent of the other party.
16. The parties to this agreement are independent contractors. No employment relationship between the parties is created through this agreement.
17. This agreement represents the entire agreement between the parties and supersedes any prior oral or written understandings with respect to transfer agreements between the parties and supersedes any prior oral or written understandings with respect to transfer agreements between the two parties.
18. Ottawa University reserves the right to make changes of any nature to its degree programs and requirements for admission, including changes in the transferability of coursework credits.


This agreement between Ottawa and HCC is herein signed by their duly designated officers; each legally qualified to commit the contracting entities to a binding contract.

In WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year indicated below:


Ottawa University

By:  Date: 7/26/2017  
J. Clark Ribordy  
Executive Vice President and Chief Financial Officer

By:  Date: 7/26/2017  
Terry Haines  
Vice President of Academic Affairs and University Provost

By:  Date: 7/26/2017  
Karen Adams  
University Registrar

Highland Community College

By:  Date: 7/13/17  
Erin Shaw  
Vice President for Academic Affairs